

VOLUNTOWN BOARD OF EDUCATION
195 Main Street Voluntown CT 06384
SUPERINTENDENT OF SCHOOLS: Adam S. Burrows
Board Chair – Diana Ingraham

Barbara Gileau
James Hutchins, Vice-Chairperson
Vikki Smith

Cathy Grant, Secretary
Robert Iovino

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BOARD MINUTES
Regular Board Meeting
Thursday, May 9, 2013
Board of Education Meeting Room - 7:00 p.m.

CALL TO ORDER & ROLL CALL: Chairperson Diana Ingraham called the meeting to order at 7:03 p.m.

ATTENDANCE: Present: Barbara Gileau, James Hutchins [Vice Chair], Diana Ingraham [Board Chair], Robert Iovino (7:08 p.m.), Cathy Grant [Secretary] (7:07 p.m.), Vikki Smith

Also Present: Superintendent Adam Burrows, Alicia Dawe, Principal, and Dr. Elaine Lee, Director of Special Education

PLEDGE OF ALLEGIANCE: Recited

CONSENT AGENDA: **MOTION #1 – (5/9/13):** made by Jim Hutchins **SECONDED BY** Barbara Gileau that the Board of Education accepts the Consent Agenda as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES

GUEST SPEAKER Jim Ward, Technology Director, was present to provide the Technology Infrastructure Update. Mr. Ward reviewed **Project 1:** Decommission Server, Servers Upgrade including the Finance Server & Backup; **Project 2:** Upgrade Wireless Network; **Project 3:** Upgrade Firewall; **Project 4:** Google Apps for Education; and **Project 5:** Fiber run from school to Town Hall. The Board held discussion on priorities, current and future needs, and a cost analysis of each project.

MOTION #2 – (5/9/13): made by Jim Hutchins **SECONDED BY** Vikki Smith that the Board of Education approves to: 1) waive the bid process for Project 1 of the Technology Infrastructure Updates; 2) authorize the Superintendent to use remaining funds from the 2012-13 Budget Construction Services Account to apply towards Project 1; and 3) authorize the Superintendent to transfer funds within the 2012-13 Budget to reach the total of \$53,787.00 for Project 1
VOICE VOTE: UNANIMOUS; MOTION CARRIES

ADDITION TO AGENDA: **MOTION #3 – (5/9/13):** made by Cathy Grant **SECONDED BY** Vikki Smith that the Board of Education adds the second grade field trip request to the agenda
VOICE VOTE: UNANIMOUS; MOTION CARRIES

PRINCIPAL'S REPORT Alicia Dawe presented the Principal's Report that highlighted information about "staying green" by receiving daily communications via e-mail, the school website and Principal website; she noted the School Readiness and Quality Enhancement grants for the 2013-14 school year will be submitted May 15, 2013; Reading & Language Arts materials have arrived and discussions on implementation have begun; Student placement procedures from one grade to the next have begun; Pre-school teachers will facilitate

regional professional development for the 2013-14 School year; School Garden looks great; Kindergarten registration is scheduled for May 14, and 15; **Community/Public Relations:** 9th Family Academy was held April 23rd and the topic was "Accessing Power School and Internet; 10th Family Academy will be held May 21st and the topic will be "Summer, Presenting Opportunities for Learning"; and the Talent Show held May 3rd was a wonderful evening.

SPECIAL EDUCATION REPORT

Dr. Elaine Lee presented the Special Education Report and highlighted information about: **Enrollment Special Education:** enrollment has increased by two students in the last month; there is also a new student in the seventh grade; **Special Education High School:** there are three students at Griswold; **Special Education Out-Placed Students:** there are eleven out-placed students; **504 Students:** there are twenty-four students receiving 504 services. **Projections:** it is anticipated there will be nine out-placed students for the 2013-14 school year.

SUPERINTENDENT'S REPORT

Mr. Burrows reviewed his calendar of events for Jun & Jul 2013; Apr 11, 2013 Board Briefs and the enrollment report that noted, as of 5/1/13, there are 315 students (Pre-K through 8th Grade) plus 122 High School Students. Mr. Burrows noted Voluntary Elementary School is in compliance with state pesticide control requirements;

COMMITTEE REPORTS: **Youth Services Bureau:** YSB is looking for interested people to join the bureau; **School Climate Plan:** the School Climate Plan Committee continues to work with initiatives in promoting a sense of well-being within the school.

MOTION #4 – (5/9/13): made by Barbara Gileau **SECONDED BY** Cathy Grant that the Board of Education authorizes the Superintendent to submit the 2013-2014 School Readiness Grant

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

PROFESSIONAL DEVELOPMENT

MOTION #5 – (5/9/13): made by Barbara Gileau **SECONDED BY** Cathy Grant that the Board of Education authorizes the Superintendent to sign the Memorandum of Understanding for Regional Professional Development

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

SCIENCE TEACHER SEARCH COMMITTEE

Principal Dawe is coordinating an interview committee that has begun the search process for a science teacher

2013-2014 BUDGET PROPOSAL UPDATE

Superintendent Burrows indicated adjustments have been made within the budget that was presented to the Board of Education April 11, 2013. However, the bottom line has not changed and remains at a 1.99% increase. The updated budget will be posted on the school website and sent to the Town Hall. An annual town meeting will be scheduled as soon as state funding to local municipalities is finalized by the state legislature.

MOTION #6 – (5/9/13): made by Cathy Grant **SECONDED BY** Vikki Smith that the Board of Education approves the 2013-14 Budget as adjusted

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

POLICY #5131.111 SURVEILLANCE POLICY

The Board performed a 2nd reading of Policy #5131.111 Surveillance. A 3rd reading will be placed on the June 13, 2013 Agenda

EIGHTH GRADE GRADUATION

MOTION #7 – (5-9-13): made by Barbara Gileau **SECONDED BY** Cathy Grant that the Board of Education confirms the Eighth Grade Graduation date change to Wednesday, June 19, 2013, 7:00 p.m.

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

BOARD OF EDUCATION ACTION GOALS 2013-2014

MOTION #8 – (5-9-13): made by Robert Iovino **SECONDED BY** Cathy Grant that the Board of Education approves the 2013-14 Board Goals as amended

VOICE VOTE: UNANIMOUS;

MOTION CARRIES

